

**SOUTH HACKENSACK BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, November 11, 2024**

A regular meeting of the Board of Education was held on Monday, November 11, 2024, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 15, 2023**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Bert Arifaj, Board Secretary, and the following members responded to their names:

Present: Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. Yannetti, Mrs. Zanca

Absent: Ms. Davis

Also Present: Mr. Arifaj, Mr. Chirichella, Ms. Schaefer and Ms. Zahn

5 people in attendance

Mr. Paladino led the Board in the Flag salute

Presentations: NJSLA presentation given by Ms. Zahn.

Public Discussion on Agenda Resolutions: None

**Ms. Paladino read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be

liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 9/9/24

(On file in the business office) moved by Mr. Tornambe , seconded by Mrs. Zanca

Ayes: Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. Yannetti, Mrs. Zanca  
Nays: None  
Abstain: None  
Absent: Ms. Davis

Approval of Correspondence: 10/24

(On file in the business office) moved by Mr. Yannetti , seconded by Mr. Tornambe

Ayes: Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. Yannetti, Mrs. Zanca  
Nays: None  
Abstain: None  
Absent: Ms. Davis

Report of the Superintendent:

Mr. Chirichella opened his discussion by providing the board with the current enrollment which is at 220 students. He shared some good news with the board which included Mrs. D'Elia's 5th Grade Homeroom as the Bulldogs of the Month for the best attendance for the month of October. He thanked the Student Council for hosting a coin drive for the month of October in recognition of Pink October/Breast Cancer Awareness Month. The collected money will be donated to Breast Cancer Awareness Foundation. The Student Council also held a Treats For Troops Drive. The candy was delivered to US soldiers and veterans across the nation and world. The donation was made through the organization Soldiers Angels. He thanked Mrs. Moreno and Ms. DeRogatis and the entire Student Council for all their efforts for this past month's activities. He congratulated the Boys soccer team on winning the 2024 Coppa Italia Tournament. He thanked the coaches, Mr. Ramagli and Ms. Pagliarulo. He also thanked Ms. Caporrino and Ms. Doran for a successful girls soccer season. Other matters discussed included; the Honor Roll Assembly that will be held on Thursday November 14th, at 2:30 p.m. The Halloween Parade which was held on October 31st was a success. He thanked the PEO and the class parents for setting up and assisting throughout the celebration in the gym. The LEADs program for both the 3rd and 6th grade classes will begin this week. He thanked the South Hackensack Police Department and Officers Gary Yannetti and Ashley Lagrosa for coordinating the program and for all their efforts in working with our students. He congratulated Board of Education Trustees Larry Paladino and Salvatore Tornambe on being re-elected to new terms. Mr. Chinchilla wished everyone a Happy Thanksgiving.

OLD BUSINESS: Mrs. Zanca asked for a status on the hiring of a Pre-K Teacher and also a music teacher. Mr. Chirichella stated that both positions are still ongoing and interviews have been set up for the Pre-K teacher. In regard to the music teacher this position continues to be advertised and the district is still having a hard time finding a candidate.

NEW BUSINESS:

The following resolutions were moved by Mr. Yannetti seconded by Mr. Tornambe

**EDUCATION**

1. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2024-2025:  
*Accept Monthly Discipline Report*

| Month          | In/Out School Suspensions |
|----------------|---------------------------|
| September 2024 | 0                         |
| October 2024   | 1                         |

2. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2024-2025:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

| Month          | HIB Incidents |
|----------------|---------------|
| September 2024 | 0             |
| October 2024   | 0             |

3. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2024-2025:  
*The Monthly District Calendar\* (Attachment A )*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Health and Safety Evaluation of School Buildings Checklist for 2024-2025.
5. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the job description for the McKinney-Vento Homeless Education Liaison.



6. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the appointment of Stephanie Kropp as the district's McKinney-Vento Homeless Education Liaison for the school years 2021-2025.
7. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following request for professional development:

| <b>Name</b>                              | <b>Professional Development</b>   | <b>Date/Time</b>                   | <b>Cost</b>     |
|--|---|------------------------------------|-----------------|
| Stephanie Kropp<br>&<br>Patricia Lemonie | New Jersey Convention and<br>Exposition Center<br>Edison, NJ<br><br>2024 USDA Foods Conference<br>General Session       | December 5, 2024<br>8:00am-3:30pm  | \$0             |
| Kelly Marrella<br>& Rita Liggio          | Bureau of Education<br>Increase Your Success as a Special<br>Education Resource Teacher<br>Live Online Seminar          | December 17, 2024<br>9:00am-3:30pm | \$295.00/person |
| Laura Criscione &<br>Tatjana Castillo    | I&RS in Action<br>Division of Field Services Bergen<br>County Office NJDOE<br>Bergen Community College<br>Lyndhurst, NJ | December 3, 2024<br>830am-3:30pm   | \$0             |

8. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following field trip(s):

| <b>Teacher(s)</b>                           | <b>Grade(s)</b> | <b>Trip(s)</b>   | <b>Date(s)</b> | <b>Time(s)</b> |
|---|-----------------|--|----------------|----------------|
| Deborah Watts<br>& South Bergen<br>Jointure | 2nd             | Field Station Dinosaur<br>Overpeck Park<br>Leonora, NJ | May 7, 2025    | 10:00am-2:30pm |

|   |     |  |              |               |
|---|-----|--|--------------|---------------|
| Deborah Watts<br>& South Bergen<br>Jointure | 2nd | Dinosaur Presentations<br>for School and Parents<br>(In House) | May 21, 2025 | 9:30am-3:30pm |
|---|-----|--|--------------|---------------|

9. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve Hillary Sobol as the “Anti-Bullying” Specialist for Memorial School from October 1, 2024-June 30, 2025.
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the Hillary Sobol as member of the district’s School Safety Team from October 1, 2024-June 30, 2025.
11. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education appoint Hillary Sobol as a member of the district’s Affirmative Action Team from October 1, 2024-June 30, 2025.
12. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve Hillary Sobol as a member of the district’s School-Based Behavioral Threat Assessment Team from October 1, 2024-June 30, 2025.
13. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the schedule for the boys’ and girls’ basketball teams and schedules for the 2024-2025. (*Attachment B*)
14. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve a \$60.00 event payment to basketball referees for the school year 2024-2025.
15. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the payment of \$130.00 for the soccer assignor fee to Chuck DePrima for the 2024-2025 soccer season to be paid from the Athletic account.
16. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the payment of \$240.00 for the basketball assignor fee to Mark Bitar for the 2024-2025 Basketball season which includes regular season games, South Hackensack Tournament games and BYBL Tournament games to be paid from the Athletic account.

17. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following class trip and the cost for four chaperones.

| Grade | Trip   | Date(s)                         |
|-------|--|---------------------------------|
| 8th   | Two Day Washington DC Tour -<br>Cost for Chaperones - \$3,340.00 | April 3, 2025-<br>April 4, 2025 |

18. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following high school students for community service to assist with the 2024-2025 basketball season:

|                  |
|------------------|
| Max Citakian     |
| Victoria Santos  |
| Gabriella Maceri |
| Juliana D'Amico  |

19. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following: Submission and attesting to the accuracy of the responses to the New Jersey Quality Single Accountability Continuum (NJQSAC): District Performance Review (DPR) 2023-2024.

20. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the School Threat Assessment Team Management Documentation Form (*Attachment C*)

**SPECIAL EDUCATION**

**NONE**

**PERSONNEL**

21. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the resignation with regret of the individual listed below:

|   |
|---|
| Robyn Scholz - Bookkeeper/Accountant - Effective 11/30/24 |
|---|

22. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the updated substitute list for the 2024-2025 school year.

**POLICY**

**NONE**

**FINANCE**

23. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approves the submission of the Comprehensive Maintenance Plan and M-1 form for the 2024-2025 school year.
24. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Business Administrator to pay November 2024 bills.
25. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the actual payroll for the month of October 2024 in the amount of \$367, 239.44 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
26. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the estimated payroll for the month of November 2024 in the amount of \$385,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for October 2024

*(Attachment D )*

|         |               |
|---------|---------------|
| Fund 10 | \$ 942,424.75 |
| Fund 20 | \$ 20,077.40  |
| Fund 30 | \$ 0          |
| Fund 40 | \$ 0          |
| Fund 50 | \$ 11,887.39  |
| Total   | \$ 974,389.54 |

**Void check # 046889**

**046916-046918**



28. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

**Roll Call:**

Ayes: Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. Yannetti, Mrs. Zanca  
Nays: None  
Abstain: None  
Absent: Ms. Davis

**Resolutions Approved**

OPEN PUBLIC HEARING: Mrs. Lemonie stated to the board the importance of having Music and Arts in schools and that it's part of the curriculum.

Private Session:

Mr. Yannetti motioned, Mr. Tornambe seconded to Private session @7:49 p.m. – Legal Matters

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Legal Matters.

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and  
Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Yannetti motioned, Mr. Tornambe seconded, to return to public session @8:58 p.m.

Adjournment:

Meeting adjourned at 8:58 p.m.  
Moved by Mr. Tornambe seconded by Mr. Yannetti  
All in favor

Respectfully submitted,

Bert Arifaj  
Board Secretary



November 2024 Meeting | October Correspondence

|                    |  |
|--------------------|--|
| To:                | From:  |
| Board of Education | Wendy Peranek - Preschool Teacher<br>Letter of Resignation |